

STATE OF DELAWARE
DELAWARE EMERGENCY MANAGEMENT AGENCY (DEMA)
HOMELAND SECURITY GRANT PROGRAM (HSGP)

MEETING NOTICE & AGENDA

The Delaware

Homeland Security Terrorism Preparedness Working Group, Training and Exercise Subcommittee will hold a meeting on Aug 7th 2019, 8:30 a.m. at the Fire School, Dover.

Agenda

1. Call to Order and Introductions
2. Approval of Minutes (6-5-2019)
3. Recognition of Visitors
4. Approval of agenda
5. Reports:
 - a. Exercise Programs: currently working with the counties on 2019 schedule
 - DTI cyber with FEMA RG III, FE 26 June 2019
 - DNG, FSE HazMAT, 9-11 July 2019
 - DEMA, COOP drill, 15 July 2019
 - DETF, TTX Debris Management, 17 July 2019
 - DEMA ESC FE, 18 and 23 July 2019
 - State HazMAT FE, 6 Aug 2019
 - State Terrorism TTX, 18 Sept 2019
 - Kent, DR, Comm, 17 and 29 Oct 2019
 - Statewide COOP TTX, May – Oct 2019
 - Other DE exercises:
LE
State-wide TTX's for school shooting/shelter-in-place, ongoing this year
TTX, DSCYF active shooter TBD
TTX, OMB active shooter TBD

Pursuant to 29 Del. C. 100004(b), the Training & Exercise Subcommittee may call for an executive session.

The Training & Exercise Subcommittee's next meeting is scheduled for 4 Sept 2019 8:30 AM.
Please check the statewide calendar for meeting notices and minutes: <http://www.delaware.gov>

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PH:

3-Day RSS/POD Full Scale Exercise on Sept 26, 27, and 28th.

HC:

AI/Nemours

Active Shooter Drills (2) – Spring 2019

Bay health

None

Beebe

Cybersecurity and Downtime IT Testing –April 2019

Christiana Care

Mass Casualty Incident- System-wide – Aug 2019

Mass Flu Vaccination Exercise – Oct 10, 2019

ABLS Course – April 29, 2019

Nanticoke

Infectious Disease/Ebola Drill – April 2019

Lab Relocation Drill – Spring 2019

Active Shooter Drill – Summer 2019

St. Francis

Collaboration with Cecil County Transport Team – April 2019

Mass Casualty Exercise – April 2019

Full Scale Active Shooter Drill – April 2019

Transport Collaborative with John Hopkins – May 1, 2010

Delaware Hazmat Workshop at DE Fire School – May 10, 2019

Hazardous Materials Drill (Chemotherapy) – June 2019

Infant Abduction Drill – July 2019

Full Scale Hazardous Mat ED Exercise – Sept 2019

Command Center Operations Functional Drill – Fall 2019

EMS

Mass Fatality Table Top – May 14, 2019

Three day SHOC, RSS, POD Exercise – Sept 26, 27, 28

Children and Disaster Workshop- Fall/Winter 2019

Mental Health Workshop – Fall/Winter 2019

DAFB

Irate Patient Drill – April 2019

Air Show Prep & Exercises – Spring & August 2019

AMC Museum, 'D Day Drop' – May 4, 2019

VA

Mass Casualty Exercise – June 2019

Decontamination Training – July 2019

Active Threat Drill – August 2019

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*** Statewide HazMAT Workshop with Infectious Disease and Decontamination
Training – May 10th and 11th at the DE Fire School- Dover

DHS Training Courses;

- AWR 148 Crisis Management for School-Based Incidents, 11 June, 23 attended
- AWR-343 Hurricane awareness, 25 June, 29 attended
- MGT 417 Crisis Management for School-Based Incidents, Key Decision Makers, 10-11 July, 25 attended
- MGT-412 - Sport and Special Event Evacuation (UD only), 16-17 July, 23 attended
- AWR-132 - Understanding and Planning for School Bombing Incidents, 14 Aug, 26 enrolled
- MGT-341 Disaster Preparedness For Hospitals & Healthcare Organizations, 11-12 Sept, 3 enrolled
- AWR-228 Community Resilience, 19 Sept, 13 enrolled
- PER-211 Medical Management of CBRNE Events, 15-16 Oct, awaiting announcement
- MGT-460 Debris Management, 22 Oct, awaiting announcement
- Office of Bomb Prevention (OBP), coordinating to conduct 4 courses this year at various chemical facilities in DE, more to follow on locations & dates
- In-residence courses;
 - Center for Domestic Preparedness (CDP), 1
 - New Mexico Tech (NMT), 0, 25 registered from the 31st CST for 2019
 - Counter Terrorism Operations Support (CTOS), 0

b. After Action Report Improvement Plan

1. AAR's

- None

2. - Financial Statements:

- FY16 training invoices and state IV's ASAP for FY16 closeout on 31 Aug 2019
- Financial Statements, FY17 T&E

6. Old Business:

- a. Disciplines brief on written summaries from previously approved class's or conferences:

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LE: approvals

Priority One Air Rescue, 13-17 May 19
Crimes against children training conference, 10-13 Jun 19
NATIA conference, 27 Jul – 2 Aug 19
ALERRT training conference, 29 Sept – 2 Oct 19

FS: approval

Vehicle Extrication course, 3-8 June 19
Swift water Rescue AWR, June 19
Swift water Rescue Tech, June 19
Public safety Dive Ops & tech course, June/July 19
Trench Rescue course, Oct 2018

CT: approval

None

EMS:

SWAT Medic re-cert Kent EMS, re-schedule
SWAT Medic re-cert Kent EMS, 9-14 June 2019

DTI:

Gartner cyber security training conference, 17-20 June 2019
Gartner cyber security training conference, 19-25 Oct 2019

- b. New T&E request form pilot program for the next 4 to 5 months
The routing of the form is from the T&E member to the discipline lead, to Tom/Jess, then to Jess, and then to Biff

7. New Business

a. Request for Training

- Any requests over \$25,000 must go thru the GSS approval process prior to approval of the T&E subcommittee per our fiscal.
- LE \$4,000.00 and Ocean View PD has requested to send two officers to the 2019 ALERRT Conference in Colorado, a previously approved request to send three DSP and two NCCPD to this conference will be amended to allow for two additional officers. Original request was approved for \$8,320.00 and will be increased to \$11,648.00
- FS \$21,676
- EMS \$7,743 and \$1,034.88

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- CCP \$2,050.32

- b. Request for Exercises

- none

- c. All supporting documents for T&E requests must be sent to DEMA before the request is placed on the T&E agenda.

8. NIMS coordinator - update

9. CERT/Citizen Corps - update

10. Other Subcommittee Business

11. Committee members comments

12. Adjourn

INFORMATION:

- ✓ When submitting your requests, have all material signed & multiple copies of supporting information about your course/class so the other members of the committee can review the item for voting.
- ✓ Reimbursements for all T&E approved requests must be submitted to DEMA within 60 days per the checklist.
- ✓ Any expenses over the estimated amount approved by the T&E subcommittee, reviewed